

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	05-05-2025 14:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	05-05-2025 14:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	75 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Youth Affairs And Sports
Department Name/विभाग का नाम	Department Of Sports
Organisation Name/संगठन का नाम	Sports Authority Of India (sai)
Office Name/कार्यालय का नाम	New Delhi
क्रेता ईमेल/Buyer Email	vishnu.b.s@gov.in
Item Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Highly Graduate; Admin
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	372 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requeste *In case any bidder is seeking exemption from Experience Criteria, the supporting documents to prove his eligibility exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No

Bid Details/बिड विवरण	
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Floor Price/न्यूनतम मूल्य	This bid has been created/published with floor price(minir selected by the Buyer. Service Providers are advised to q the minimum floor value.
Estimated Bid Value/अनुमानित बिड मूल्य	37186344
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	745000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बि केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए से ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Secretary, SAI
New Delhi, Sports Authority of India (SAI), Ministry of Youth Affairs and Sports
(Secretary, Sai)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Org or PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. Bidders are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile and approved by the Buyer after evaluation of submitted documents.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening).

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost of the project.
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost of the project.
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost of the project.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of work & Job description:[1743673072.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:[1743673078.pdf](#)

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Graduate; Admin (85 % of Minimum Wage)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Skill Category	Highly-Skilled
Educational Qualification	Graduate
Type of Function	Admin
List of Profiles	Data Entry Operator

Specification	Values
Specialization	Data Entry Operator
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र.सं.	Consignee Reporting/Officer/परेष िती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Addition Requirement आवश्यकत
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S.No./क्र.सं.	Consignee Reporting/Officer/परेष िती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Addition Requirement आवश्यकत
1	Dhandapani C	110003,GATE NO 10 JAWAHAR LAL NEHRU STADIUM LODHI ROAD NEW DELHI - 110003	85	<ul style="list-style-type: none"> • Minimum da (INR) exclus : 1065 • Bonus (INR) • EDLI (INR pe 2.5 • EPF Admin C per day) : 2. • Optional Alk (INR per day • Optional Alk (INR per day • Optional Alk (INR per day • Estimated N Overtime Hc Resource pe • Remuneratio resource per Overtime Hc (Including al applicable a etc & exclus 0 • ESI (INR per • Provident Fu per day) : 70 • Number of v days in a mo • Tenure/ Dur Employment months) : 12

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent of issue of the contract. However, once the contract is issued, contract quantity or contract duration can increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Additional Terms & Conditions

The Bidder must comply all criteria as defined in the below table to proceed to opening of Financial

d.

S. No.	Parameter	Criteria	Documents to be submitted
1	Legal Entity	Bidder should be a registered legal entity recognised under the legal statute of the country including any Company, Partnership firms/LLP for last 3 years on the date of bid submission. Registered with the Income Tax (PAN) and GST (GSTN) Authorities in India with active status	Copy of Incorporation / Partnership Deed etc. - Registration Certificates ST & IT (PAN) Authorities
2	EMD/ Bid Security	EMD/ Bid Security of Rs. 7,45,000 Scanned Copy of Proof of submission of EMD. In case bidder is claiming exemption, the bidder must submit Bid Security declaration along with supporting document.	Scanned Copy of Proof of submission of EMD.
3	Bidder's Credential	The Bidder Should have satisfactorily completed Engagement of Manpower Service to any Central / State Govt Organization / PSU / Public Listed Company during the last three years ending on bid submission date: i) At least one similar work of value not less than INR 3 Crores OR ii) Two similar works of value not less than INR 1.86 Crores each, OR iii) Three similar works of value not less than INR 1.49 Crores each. Similar Service shall mean deployment of manpower services on contractual basis	Copy of Work Order + Invoice / Certificates/ payment receipt to the extent of project cost / certification from CA / receipt of payment to the project cost receiver by submission end date.
4	Turnover	The bidder should have an average annual turnover of at least INR 3.72 Crore over last three financial years ending March 2024.	Certificate by Statutory Chartered Accountant stating turnover in required financial year
5	Declaration for Blacklisting	Bidder should not stand debarred/blacklisted by any Central/State Government sector/ Public Sector Units/ Autonomous bodies/Public Sector Banks/ Statutory bodies due to corrupt, fraudulent or any other unethical business practices as on date of bid submission. Even if the matter against the blacklisting/ debarment is under litigation and outcome of the litigation is not final, such bidder shall not be eligible.	Declaration on the letterhead of the bidder
6	DECLARATION As per GFR Clause 144 (xi)	DECLARATION As per format at Annexure-I	Annexure-I
7	Declaration for Local content	DECLARATION As per format at Annexure-II.	Annexure-II.
8	Certificate of Registration of EPF and ESIC	Submit copy of valid Registration of EPF and ESIC	Submit copy of valid Registration of EPF and ESIC

9	Registered Address (Delhi - NC R)	The bidder must have a registered Office in Delhi as on the bid submission date. Non-Availability of office in Delhi will lead to rejection of Bid.	Documentary proof in the form of incorporation certificate / valid electricity bill / Let agreement in the name of bidder.
10	Integrity Pact	<p>2 copies of Integrity Pact in original to be submitted as per Annexure-III on notarized stamp paper of Rs 100 as part of technical bid submission as well as in hard copy which may be submitted to below addresses before the bid opening date-</p> <p>Room No. 115, 1st Floor, SAI HQ Equipment Support Division, Sports Authority of India</p> <p>Jawaharlal Nehru Stadium Complex, Gate No.10, Lodhi Road, New Delhi-110003</p> <p>NOTE: The bid submitted without Integrity Pact (as part of technical bid as well as in hard copy) shall be summarily rejected.</p>	To be submitted as per Annexure-III (2 copies)

Note: MSMEs (under relevant category) and verified Startups (under relevant category) will be given exemption only for criteria as mentioned at S. No. 2 above regarding Bid Security, upon submission of the relevant notification(s) along with relevant documents.

- For all intents and purposes, the contracting agency shall be the "employer" within the meaning of different Labour Legislations in respect of matters relating to persons so employed and deployed in the SAI. The persons deployed by the contracting agency in the Authority shall not have claims of any Employer and Employee relationship nor have any principal and agent relationship with or against the Authority in whatsoever condition.

- The contracting agency's personnel shall not have any right to claim benefit/compensation /absorption/regularization of services with the Authority under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970. Undertaking from the person to this effect will be required to be submitted by the contracting agency to this office.

- The contracting agency will be responsible for compliance of all statutory provisions including but not limited to Minimum Wages, Bonus, Employment Security, Compensation, Provident Fund, Employees State Insurance, Maternity Benefit, etc.

ntract Labour (R&A) Act, 1970 etc. in respect of the persons deployed by SAI

- **The contracting agency shall be liable for depositing all taxes, levies etc. on account of service rendered by it to UIDAI to concerned tax collection authorities from time to time as per extant rules and regulations on the matter. In case, the contracting agency fails to comply with any statutory/ tax liability under appropriate law, and as a result thereof the UIDAI is put to any loss/obligation monetary or otherwise, the SAI will deduct the same from the monthly bill for the Performance Security Deposit of the agency, to the extent of the loss/obligation in monetary terms.**
- **The contracting agency shall be responsible for all acts of commission and omission on the part of the manpower engaged for the purpose. The Agency shall not be responsible in any manner, whatsoever, in material loss/accident/injury/death/health etc. of the Agency's employees performing under the contract.**
- **The contracting agency shall be solely responsible for the redressal of grievances/ resolution of disputes relating to person deployed. The SAI shall not be responsible for settlement of such issues whatsoever.**
- **In case of the termination of the contract on its expiry or otherwise, the persons deployed by the contracting agency shall not be entitled to any compensation/absorption or for any relaxation. The person deployed by the contracting agency shall be the employees of the Agency for all purpose and shall not claim any right/privilege against the SAI.**

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority of the Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process and its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to the modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are not incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by the Government of India.

in this regard.

2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category being bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached](#) trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders for a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per the Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in [General Terms and Conditions/सामान्य नियम और शर्तें](#) is contradicted by the conditions stipulated in Service Level Agreement, the latter will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of the declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों

26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते बिडर इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और का आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---